



CIR/EES/JAN/2597-25

Date: 31st January 2026

Circular for KG1 to Grade9 & Grade 11

Dear Parents,

RE-REGISTRATION FEE FOR ACADEMIC YEAR 2026-27

Dear Parent,

This circular is to inform that the re-registration process for the next academic year (2026-2027) has commenced. In case you wish to continue your wards' schooling with us please note the following important points:

1. The last date for re registration is 20th February 2026;
2. Re-registration payment link will be uploaded after 10th February 2026 for those who have cleared fee dues for the current academic year 2025-2026 (April 2025 – March 2026);
3. Re-registration fee will be adjusted with the first three months (April, May & June) fees accruing during the year 2026-2027.
4. Re-Registration Fee for Academic Year 2026-27 is AED500.

Please note that it is mandatory to secure the student diary and student identity card when paying the re registration fee. This step is being taken as both are identification documents and are required for identity verification in case of emergency. ID Card is also required for marking attendance from day 1 of the new academic year 2026-27. The amount is AED 75.00 including VAT (Student diary + identity card).

Parents who wish to apply for Transfer Certificate please note the following important points:

- a. Parents who wish to apply for a Transfer Certificate for their ward/s must send an email to ees@eliteenglishschool.com latest by 15th February 2026. This helps the school to identify upcoming vacancies and proceed accordingly.
- b. TC forms will be issued ONLY after all the fee dues for the complete academic year (April 2025 – March 2026) are cleared;
- c. Duly filled TC form + copy of the student's passport + TC processing fee should be submitted in the Accounts Department on or before the Final Open House;
- d. TC will be available 2- 3 weeks (approximately) after the conduct of the Open House for the Session Ending Examination.

Regards,


PRINCIPAL

