



مدرسة ايليت الانجليزية ش.ذ.م.م  
Elite English School L.L.C

# Clinic Policy

## **Governing Authorities:**

Knowledge and Human Development Authority (KHDA)  
Ministry of Education (MOE), United Arab Emirates

**Review Cycle:** Yearly

**Last Review:** February 2026

**Next Review:** February 2027

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## Introduction:

The clinic policy of The Elite English School, Dubai, is designed to ensure the health, safety, and well-being of our students while promoting a healthy school environment. Our clinic facilities are staffed by qualified healthcare professionals who are committed to providing prompt and effective care for students who require medical attention during school hours.

## Clinic Staff:

1. **School Doctor & Nurse:** The school employs a certified school doctor & nurse who is responsible for overseeing the health and medical needs of our students. The nurse is trained to administer basic medical care, assess medical conditions, and respond to medical emergencies.
2. **First Aid Personnel:** In addition to the school nurse, selected staff members are trained in first aid and CPR to provide immediate assistance in case of injuries or medical emergencies.

## Clinic Hours:

The school clinic operates during regular school hours. The clinic may also provide support during extracurricular activities, field trips, and school events when deemed necessary.

## Medical Records:

1. Health Records: Parents or guardians are required to provide up-to-date health records and emergency contact information for their child at the beginning of each school year. This information includes any allergies, chronic medical conditions, and special medical requirements.

2. Emergency Contacts: Parents or guardians must ensure that their contact information is accurate and promptly updated if there are any changes.

#### Medical Emergencies:

1. Emergency Response: In the event of a medical emergency, the school nurse and first aid personnel will provide immediate assistance. If the situation requires, emergency services will be contacted.

2. Communication: Parents or guardians will be notified as soon as possible in case of a medical emergency involving their child. It is essential that parents keep their contact information current to enable swift communication.

#### Medication Policy:

1. Administration: The school nurse is authorized to administer prescribed medication to students, provided that the necessary documentation is provided by parents or guardians. Students should not carry medication with them unless a special arrangement has been made with the school.

2. Self-Administration: In exceptional cases, and upon consultation with the school nurse and parents, older students may be allowed to self-administer medication, under strict guidelines.

#### Medical Support on Field Trips and Events:

1. Preparation: The school clinic ensures that all necessary medical supplies and equipment are available for field trips and school events, along with medical records for participating students.

2. Trained Personnel: At least one staff member trained in first aid accompanies students on field trips. In cases of extended trips or higher-risk activities, a certified healthcare professional may accompany the group.

#### Health and Wellness Education:

The school provides ongoing health and wellness education to students, emphasizing the importance of a healthy lifestyle, proper nutrition, personal hygiene, and general well-being.

#### Confidentiality:

All medical information is treated with the utmost confidentiality. Only authorized school staff involved in the healthcare of students have access to this information.

**Immunization Requirements:**

Parents or guardians are responsible for ensuring that their child's immunizations are up to date in accordance with local health regulations.

**Conclusion:**

The clinic policy of The Elite English School, Dubai, is in place to promote the health and safety of our students. We encourage parents and guardians to work closely with the school clinic staff to ensure the well-being of their children while they are at school. Your cooperation in providing accurate medical information and emergency contact details is greatly appreciated. Together, we can create a safe and healthy learning environment for all students.