



مدرسة ايليت الانجليزية ش.ذ.م.م Elite English School L.L.C

Open House Notification for Grades 1 to 9 & Grade 11

CIR/EES/NOV/2576-25

Date: November 25, 2025

Dear Parent,

With the completion of Formative Assessment 2/Unit Test 2, we are pleased to announce the upcoming **Open House event**. This is a valuable opportunity for parents to meet both the class teacher and subject teachers of their child. During this event, you will be able to receive direct feedback regarding your child's academic performance and behavior in school.

Open House Details

Date: Saturday, December 6, 2025

Grade	Timing
1 & 2 ; 5 & 6	8:30AM to 10:30AM
3 & 4 ; 7 & 8	11:00AM to 1:00PM
9 & 11	11:00AM to 1:00PM

Your child's class teacher will inform you of your specific time slot via email. We kindly request that you check your email regularly and adhere to the assigned time slot. This will help us ensure the event runs smoothly and efficiently, preventing any inconvenience to you or to other parents.

Fee Payment Reminder

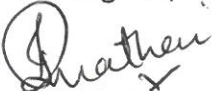
We would like to extend our gratitude to those parents who have kept their children's fee payments up to date. **If you have any pending fees, please ensure that all payments due up to December are settled prior to the Open House meeting with the class teacher.** A time slot will be sent to parents to avoid issues with parking space and congestion and this will be based on the fees update from the administration department.

To avoid any inconvenience, please make sure to clear all outstanding fee dues by Friday, December 5, 2025. You may choose from the following payment methods:

- **Online Payment:** Payments can be made via the Telr link to be sent to your registered email address. To locate the link, please search for 'Telr' in your email. Please allow up to 48 hours for the invoice to be generated after payment.
- **Cash Payment:** You may also make a cash payment at the school office. Alternatively, cash payments will be accepted on **Saturday, December 6, 2025**, the day of the Open House. However, please note that you will need to wait for your turn to meet the class teacher if you choose to pay on that day. **If your dues are already cleared, please disregard this reminder.**

We look forward to welcoming you to the Open House and working together in the best interests of our students. Your participation and cooperation are greatly appreciated.

Best Regards,


PRINCIPAL

