## **CIR/EES/SEPT/2551-25**

**OPEN HOUSE GRADES 5 TO 12** 

Dear Parent.

With the Mid Term Test having been conducted, it is time for the Open House. It is the day when the parents can meet their ward's class teacher and subject teachers to get a first-hand information about their ward's performance and behavior.

Date: 30th Sept 2025

Please note that a Face to Face Open House is being scheduled on 11<sup>th</sup> October 2025 (Saturday). Please find the below schedule:

Grade	Time
Grade 5 and 6	8:30AM to 10:30AM
Grade 7 and 8	11:00AM to 1:00PM
Grade 10 and 12	8:30AM to 10:30AM
Grade 9 and 11	11:00AM to 1:00PM

The class teacher will inform the time slot via mail. We request you to adhere to the allotted time in order to ensure that no inconvenience is caused. Students must accompany parents in their Friday uniform.

We would like to thank those parents who have kept the fees payments of their wards up to date. For those parents who have pending fees, please ensure that fees are clear before meeting the class teacher. (Please ignore this if you have already done the needful).

Please clear all the fee dues accruing till October latest by 4<sup>th</sup> October 2025 (Saturday) to avoid any inconvenience. The fees can be paid by the following two methods:

- 1. You can make the payment via Telr link which will be sent within this week to your registered email address. To find the link please search <u>Telr</u> in your email. Please allow 48 hours for the invoice to be generated.
- 2. You may come to the school office to make the cash payment.

Looking forward to meeting you in the best interests of our students.

This is for your information.

Best Regards,

PRINCIPAL