

Date: 30th May 2024

## CIR/EES/MAY/2396-24

**OPEN HOUSE GRADES 5 TO 12** 

Dear Parent,

With the Unit Test 1 having been conducted, it is time for the Open House. It is the day when the parents can meet their ward's class teacher and subject teachers to get a first-hand information about their ward's performance and behavior.

Please note that Face to Face Open House is being scheduled on SATURDAY, 8<sup>TH</sup> JUNE 2024 between 9:00 AM and 12:00 Noon.

The class teacher will inform the time slot via mail. We request you to adhere to the allotted time in order to ensure that no inconvenience is caused.

We would like to thank those parents who have kept the fees payments of their wards up to date. For those parents who have pending fees, please ensure that fees are clear before meeting the class teacher. (Please ignore this if you have already done the needful).

Please clear all the fee dues accruing till date latest by Thursday, 6<sup>th</sup> June 2024 to avoid any inconvenience. The fees can be paid by the following two methods:

- 1. You can make the payment via Telr link which was already sent to your registered email address. To find the link please search <u>Telr in your email</u>. Please allow 48 hours for the invoice to be generated.
- 2. You may come to the school office to make the cash payment.

Looking forward to meeting you in the best interests of our students. This is for your information.

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Best Regards,

