

**Introduction:** Ensuring a secure and nurturing environment for students is paramount at The Elite English School. This policy outlines our stance against corporal punishment and sets forth clear guidelines to maintain a safe and respectful atmosphere for all.

#### **Procedure:**

- The Principal addresses all staff during meetings, emphasizing the prohibition of corporal punishment. Regular reminders are given when necessary.
- An Internal Memorandum is circulated to staff, explicitly advising against the use of corporal punishment when dealing with students.
- Notices and emails are routinely sent to teachers, warning against the use of corporal punishment on children.
- Staff members receive explicit instructions to abstain from using corporal punishment within school premises, during events, outings, and excursions.

**Definition of Corporal Punishment:** Corporal punishment includes actions such as beating, pinching, pushing, pulling roughly, grabbing by collar, tie, or belt, twisting arms/ears, smacking, pulling hair, squeezing hands, physically demanding tasks (e.g., rounds of the field), painful positions, and denying bathroom privileges.

## Action in Case of Violation:

### 1. Initial Report:

- A committee consisting of the Principal and senior management team members is formed.
- The alleged staff member is questioned in the Principal's office.
- An Internal Memorandum (IM) is issued, seeking a written explanation from the staff.

## 2. Response from Staff:

- Based on the staff's response, a warning letter is issued, and counselling is provided.
- Depending on the severity, the staff may face suspension from duty without pay.

### 3. Repetition of Violation:

• If the same behavior repeats, the matter may be referred to the Ministry or KHDA, with a recommendation for termination in accordance with established rules.

By adhering to this policy, we aim to create an environment where students are treated with respect and care, fostering a positive learning atmosphere while eliminating the use of corporal punishment as a disciplinary measure.

# UPDATED AND REVIEWED MARCH 2023.