



مدرسة ايليت الانجليزية  
**The Elite English School**

CIR/EES/OCT/2301-23

Date: October 3 , 2023

**LATE COMERS (Grade I to 12)**

Dear Parents,

It has been noticed that many students coming by own transport arrive late every day. This is continuing despite repeated warnings. **We reiterate that the students must reach the school before 7:50AM every day. The school gates will be closed at 8:00AM sharp. The pickup time is latest by 2:50 PM after which the school gates will be closed** with access only for office related concerns. **Being a single shifted school, the school must close the school gates latest by 3:00PM when no student should be inside the school campus.**

Please ensure that your ward is punctual and reaches the school on time and is picked up from school as per the stipulated timing.

Parents should pre-book an appointment one (1 day prior) to meet the Supervisor or teacher from Monday to Wednesday between 3:00 and 4:00 PM.

This is for your information and necessary action. Your co-operation is highly valued.

Best Regards,

  
**PRINCIPAL**

